

Wheatley Wanderers Annual General Meeting

Date: Tuesday 16th April 2013
Time: 19.30 – 22:00
Venue: Wheatley Hotel

Present:

Agenda Items

1. Previous Minutes
2. Finance report
3. Annual report of the club committee
4. Elect members of club committee
5. Elect Auditor
6. Constitutional Amendment
7. Review subscription rates and agree 2013/14 rates
8. AOB

Action Points

Action

1. Agreed as a true record

2. Finance Report

Main account 1st April 2012 – 31st March 2013

Account balance 1/4/12 - £8179.80

Total Income £13,724.77

Total expenditure £12,414.15

Account Balance £9490.42

Fundraising account – No transactions - £775.01

Petty cash account £33.44

Total Income £132.90

Total expenditure £137.68

Petty Cash balance £ 28.66

Martin explained that expenditure is down and explained that the grant **Build the game** has paid for the courses and a monitoring form now needs to be completed to evidence this towards the grant.

MP

Subscription update –

U14's – Still some monies outstanding and MP to chase x 3 people

Two new players have signed with x 5 games to play who have not joined the club or paid any subscription. Discussed the presentation night and eligibility.

Three players have not paid arrears from the previous years that is outstanding – MP to chase

U 12's – Paid

U 11's – One outstanding to be followed up by Mike

U 10's – Paid

U 10's – Blue – Two players outstanding – one owing £5 and one £100

U 8's - Paid

U 7's – Paid

Decision was made that as players sign for next year the subscription and arrears must be paid

3. Annual Report of the club committee

Safeguarding update – There has been no reports this year and a discussion took place whether is there under reporting or no actual cases to report.

The club have had a number of coaches and committee members attended training during the year. The

<p>welfare officer attended the annual update in September 2012 and feedback at the following meeting to coaches and committee members. The welfare officer expressed that she would like to step down from her position and is happy to support a new welfare officer within this role. Development Officer - A new girls' team is being created aged U9 by a current coach. The charter mark application has been submitted and we are awaiting the outcome. The Club Secretary and Chairperson resigned during the year.</p>	
<p>4. Elect members of club committee</p> <p>Discussed the vacant roles within the club and the need to re-elect. Appointments were made to;</p> <p>Mike Watson – Chair Andy Gregory - Treasurer Martin Philips – Secretary and volunteer coordinator Christina Harrison– Welfare Officer Julie Mallinson – Development Officer</p> <p>Discussed the need to succession plan of roles with younger teams and promotion of the roles.</p>	
<p>5. Elect Auditor</p> <p>Independent auditor Smith Craven suggested to be approached again as in the last two years. Smith Craven provide a full analysis of the accounts and transactions. Agreed by all present</p>	MP
<p>6. Constitutional Amendment</p> <p>Section 9B - Club Committee having members of the football executive is proving difficult and to be amended. The Committee agreed to amend although continue to encourage the reps to attend regularly. Section 9D – Amendment due to people leaving quickly Section 10A 5 – Elect an independent auditor instead of internal auditor Section 10F – The Quorum should consist of a minimum of 3 members of the football executive</p>	
<p>7. Review subscription rates and agree 2013/14 rates</p> <p>MP proposed that the subscription rate should stay the same and the committee supported this. This is dependent on a more proactive year of raising monies to bring income to the club. This is to be a whole club approach. The approach will be evaluated and support from all teams will be noted.</p>	
<p>8. AOB</p> <ul style="list-style-type: none"> • Email sent to all coaches to register their team and to reply to Martin before the end of April 2013. • AJS Sportswear attended to bring samples of trophies for the presentation night. Trophies were agreed. AJS explained that some teams are ordering in December to have older stock and something to consider for future. Discussed medals and the tournament and whether to include the year dating the medals. All numbers and names to be finalised by the beginning of May 2013 • Martin to send a thank you letter to Diane thanking her for her consistent hard work and commitment. • Signing on event discussed and it was suggested for the 1st June 2013 and to be held at the Hills Lane field. This is to be promoted by coaches. 	MP MP

Date & Time of Next Meeting:

7th May 2013 – Tournament preparation
Presentation preparation